



Psychological Resource Group

1951 Woodlane Drive, Suite 102 • Woodbury, MN 55125
Office (651) 739-1128 • Fax (651) 731-6345

Financial Policy

Service Payments

Payment for services are due on the day of your appointment. If an individual or minor is accompanied by a non-paying adult/guardian, payment is still expected at the time of service. PRG will bill insurance companies that we have provider agreements with. You are responsible for all deductibles, co-payments and fees for services that are not covered by insurance. Additionally, you are responsible for knowing the details of your policy regarding authorization of fee obligations. Private pay for services is an option for all clients and is expected for clients who do not have insurance or have insurance that PRG does not have an agreement with. Checks (made out to Psychological Resource Group) and most credit cards are accepted. There will be a 25.00 service fee assessed for any returned checks.

Cancellations/Missed Appointments

Any appointment that is not cancelled **24 HOURS** in advance will result in a charge to your account. This charge is not payable by insurance and payment is your responsibility. Failed appointments will be billed at the rate of \$100 per missed appointment. We understand that late cancellations due to bad weather and illness do happen. Late cancellations for these and other emergency situations will be dealt with on a case-by-case basis.

Service Finance Charges

Accounts with unpaid balances exceeding 90 days will be sent to a Collection Agency. Only information needed to collect past due fees will be given. A finance charge will be assessed to accounts sent to collections.

Client Signature (parent/guardian if under 18)

Today's Date